

SECURITY AWARENESS TRAINING FOR ON-SITE CONTRACTOR STAFF

The Office of Security in NOAA has established a new element, Security Awareness, as part of the security processing for new staff members of contractors in completing security paperwork and getting a NOAA ID Badge. This will be training lasting approximately one half-hour and will be part of the security processing conducted by that office. The information is similar to that given to Government employees. Beginning June 17, 2002, the Office of Security at NOAA will conduct Security Awareness Training for all new contractor staff members every Monday morning at 9:00 a.m. in Room 1W611 (Conference Room) SSMC IV. This training is required for any new staff for contractors working on-site in NOAA facilities in the National Capital Region and who need a NOAA ID Badge. Attendance at this training is a pre-requisite for issuance of the badge. This training will also be available on the Security Website at <http://www.security.noaa.gov> under the Security Training link: Introduction to Security Awareness. This will be available beginning June 17, 2002.

If contractor staff work at NOAA Facilities outside of the Silver Spring Metro Complex, new staff members are required either to attend the briefing or to bring a copy of the training certificate issued upon completion of the Introduction to Security Awareness Web Training module in order to be issued a NOAA ID Badge.

Existing contractor staffs on-site are encouraged by the NOAA Office of Security to take the training on the Security Website identified above.